

**Enclosure 3 to  
FSO(G) 1005**

**OFFICIAL PROCUREMENT AGENCY REGISTRATION FORM**

**Head of Household details**

Name	
SOFA Card Number	
SOFA Expiry Date	
Unit	
Email	

**Accompanying Spouse details**

Name	
SOFA Card Number	

I certify that I am HoH and would like to register myself and my accompanying spouse\* to use NAAFI OPA for tax free purchases in accordance with FSO(G) 1005 and understand that failure to adhere to policy may result in restrictions on tax free purchasing.

I understand that that I will be responsible for all purchases and that they may be subject to audit by GEO Customs and Immigration (C&I).

I acknowledge that all purchases are in my name, and I am authorising my spouse to purchase on my behalf and that any incorrect claiming of tax relief may result in a tax liability to be paid to the UK or German Authorities.

I agree to the personal information that has been provided on this form being held by NAAFI OPA for use whilst I remain registered for SOFA Status with the GEO. I understand that details of any purchases and this form will be held by the GEO C&I for a period of 10 years to comply with Host Nation tax regulations.

\* Delete as required

Signature:	Date:
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