

BFG Rebasing Bulletin

Housing - part 2



In this edition of the Rebasing (RB) and Drawdown (DD) Bulletin we are returning to housing with a focus on the process of your move to the UK or Cyprus. In this edition we explain some of the housing related processes BFG personnel must go through when moving next summer. This includes the timings of key appointments and deadlines, the allocation panel process, removals allowances and information on items prohibited for removals.

Rebasing in Summer 19 is going to be a large scale move both in terms of the number departing Germany but also those returning to the UK and Cyprus. At its peak this will mean approx. 25 families leaving Germany per day and nearly double this arriving in Wiltshire! We want to make this move as smooth as possible for you, so we are working closely with Agility our removals contractor. They have helped us develop the Q&A section in this Bulletin which should help you prepare for your removals next summer.

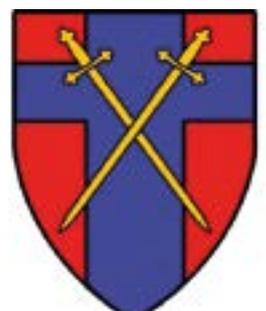
I encourage you to read carefully, note the key dates and most importantly engage with your Unit Welfare Teams early! They will help you through the process and represent your requirements where needed.



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Agility have provided some frequently asked questions to help you with your move. Hopefully these will answer some of your questions too.

(1) Do I need to apply for removals?

If you are moving before 1st June 2019, or after 1st October, you need to go online and book through the Agility webpage grms.agilitylogistics.com and the booking needs to be authorised by your Unit Welfare Officer. If you are moving between the 1st June – 30th September, your move will be booked through HQ BFG by your Welfare Team.

(2) Are my items insured during the removals process?

No. It is your responsibility to make sure that you are adequately covered. You will require suitable Transit Removal Insurance. Extending your household contents policy to include a removal is not adequate insurance cover in our opinion as this will raise your future premiums should you make a claim. Specific, bespoke insurance is a minimal one off cost that will not affect your household or other policies.

(3) What companies provide transit insurance cover?

There are companies listed on our website under Transit Insurance Carriers. You should note that these are for reference only, Agility has not vetted nor does Agility promote any particular insurance company. Or visit www.siiap.org/

(4) The volume of my consignment exceeds that of my entitlement, what should I do?

Any volume excess should be identified at the survey stage and you will be advised accordingly. You should either:

- Arrange alternative movement of your excess at your own expense.
- Reduce the volume of your consignment. Once surveyed you must notify the supplier of any changes through your welfare team.

(4) Am I allowed to move plants as part of my consignment?

No, plants are only permitted to be moved as part of a consignment in the UK and not overseas.

(5) Will I be able to get boxes and materials to start to pack my own items away?

Not from Agility prior to the day of your removal. A full packing service is provided for Removals Services Overseas as well as removals for items to be put into storage. If you want to pack some items yourself then the supplier may be able to provide you with some packing materials on the day of packing. You should request these to be delivered before your survey. It is worth noting that a full unpack service is only provided on the items that have been packed by the removals team and these must be unpacked on a flat surface and will; not be put into drawers. Insurance will not cover any items packed by yourself.

(6) What items are not permitted to be taken as part of my removals?

A few examples can be found on the centre spread. For a full list, please visit bfgnet.de/need-to-know/prohibited-from-carriage-items.html

(7) How long will it take my removals to reach my new address in the UK? Rumour has it that the move will take longer than usual! What should families expect?

For moves during 1st January -31st May, depending on location. Removals will take between 2-14 days from the point of loading to delivery

For moves during 1st June – 31st September, removals will take 7 days from the point of loading. If your belongings are loaded on a Monday, they will be delivered to your new location the following Monday.

10 days for Scotland.

(8) How long does will it take my removals to reach my new address in Cyprus?

Removals to Cyprus will take 4-5 weeks, Agility is working with your Welfare team to time the delivery in Cyprus with your own arrival.

(9) Will the removal team disconnect my washing machine and move it from my cellar?

You will need to disconnect and drain your washing machine prior to removals and make sure the drum is in place according to the washing machines instructions. Please do this at least 24 hours prior to the removal.

(10) Do I need to defrost my fridge and freezer?

Yes, for insurance purposes fridge freezers need to be defrosted and in a fit, dry state for moving by the time the packers arrive. Please do this at least 24 hours prior to the removal.

(11) I have some changes to my consignment, but I have already had my survey. How do I get additional items listed on my consignment?

If you are moving as part of a rebasing move in Summer 2019 then you will need to inform your Unit Welfare Team of any changes to your consignment. Any changes in excess of 1m3 must be highlighted for a change in your consignment no later than 1 April 2019.

(12) When will we receive our survey?

Surveys will be conducted between Jan - Mar 2019, your Welfare Team will inform you when you need to be present at your house for the survey.

(13) Can I make changes to dates once allocated?

Only possible for extreme circumstances such as health or immigration issues and only once approved by Welfare/ BFG/ Agility.

MARCH OUT STANDARDS

There are 3 standards and it is dependent on what property you are in and what the standard of your SFA is at the time of the Pre – Move-Out Advisory Visit (PMOAV). It is important to follow the advice of the SHEMA/HEM who will let you know exactly what is required. They will also inform the HoH/Occupants if the property has a follow on use i.e. is required as part of Future Defence Presence (FDP), is a Hiring or is a Federal property.

- If you are in a property that has follow on use (as part of FDP) then you will have to hand back your SFA to the same standard that you received the property in. The HEM will inform you exactly what is required including the requirement with regards to pet cleans if you have kept a pet in the property.
- The standards between Federal and Hiring's are similar, however again it is dependent on what the standard is like at the time of the PMOAV. The standard with regards to pet cleans is the same regardless of follow on use, Hiring or Federal. All occupants that have kept pets are required to have the carpets treated as per the JSP 464 regulated standard.

THE LOCAL AREA

If you want more details on the local area, including the location of your SFA, the HIVE will be able to assist. Just like in Germany, the HIVE are on hand to provide invaluable information on the area and community.

The Salisbury Plain HIVE is located in the Tidworth Leisure Centre and can be contacted by email on salisburyplainhive@armymail.mod.uk or by telephone on (+44) 01980 650 224.

ALLOCATION PANELS – THE PROCESS

Formal allocation panels will take place in February 2018 and will ensure that every family has a home allocated to them in the UK in accordance with their entitlement and taking, where possible, their preferences and individual family circumstances into account. Your Unit Welfare Officer will be a member on the allocation panel, along with representatives from DIO and Amey, and will represent your interests throughout the process. Once the allocation panel process is concluded you will be told your new address in the UK, this is likely to be in March 2019. You will have the right to refuse the SFA allocated and you Welfare Team will be able to assist you through the re-allocation process.

TYPES OF SFA

Alongside the new builds that are being built across the Salisbury Plain area there is a large number of existing SFA which you could be allocated. It is not yet clear what the breakdown of new vs. existing SFA allocation will be, but it is likely that many will be allocated older properties.

REMOVAL ALLOWANCES

Your individual movers allowance will depend on your status and whether you are moving to the UK or Cyprus.

| UK | Allowance | Notes |
|---|-----------|---|
| All Service Families moving to the UK | 67m3 | |
| Single/Unaccompanied Personnel Moving to UK | 6m3 | |
| UKBC | | Allowance for UKBC personnel to be confirmed. |
| Personnel Moving to Cyprus | | Allowance for removals are detailed below. |

| Cyprus | Amount (m ³) | Rank | Other Ranks |
|--------|--------------------------|----------------------------------|---|
| | 10.5 | Lt Col, Major | All personnel with at least 3 children all over the age of 10 |
| | 8.75 | Capt, Lt/2nd Lt, Warrant Officer | All personnel with 2 or 3 children (3 children under 10) |
| | 8.20 | All other ranks | All personnel with 1 or no children |

PRE-MOVE OUT ADVISORY VISITS (PMOAV)

Your PMOAV will be no later than 9 weeks before your move. If you have not been given a pre-move out visit date in this window then contact the housing office to make arrangements.

ATTICS AND BASEMENTS

We can't guarantee that your removal team will move items out of your cellars and attics. You will need to check with the removal team at your survey. If you are required to move items out of your cellar or attic and you need help to do this plan ahead and request some assistance via your Welfare Team.

HAVE YOU APPLIED FOR SFA YET?

If you intend to move into SFA in the UK, as part of your rebasing move, you must ensure that you have submitted your SFA application to your Welfare Team by no later than **16th November 2018**. You must do this using an E1132 (available through your Welfare Officer) and use a unique code in lieu of an Assignment Order Reference. The form is only available on DII (or MODnet), so you will need to visit your Welfare Office to complete the form if you do not have access. Your Unit Welfare teams are ready to guide you through the process.

Make sure that you have done your research on the areas available before filling out your SFA application. Most families will be allocated SFA within the area around the Barracks, but you should reflect any specific requirements in your application and also ensure your Unit Welfare Team are informed.

KEY TIMINGS

SFA Application Deadline
16th November 2018

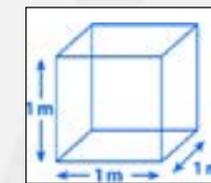
Allocation Panels
February 2019

Notification of your SFA Address
March 2019

Survey for Removals
January/February 2019

SO WHAT IS 1 CUBIC METRE?

We have broken down what one cubic meter looks like to give you a scalable idea of your entitlement for removals. With this in mind it might be worth planning ahead with your own mini survey. If you are over now you have plenty of time for a good clear out!



Equals 8 standard boxes



Roughly fits a two seater sofa

FIND OUT MORE:

AFF - aff.org.uk

Housing Specialist – housing@aff.org.uk

Germany - rmgermany@aff.org.uk

HIVE – www.army.mod.uk/hives

www.salisburyplainhive.blogspot.co.uk

salisburyplainhive@armymail.mod.uk

Tel: +44 1980 650224

Amey - ameydefenceservices.co.uk/housing

Visit Wiltshire – www.visitwiltshire.co.uk

Visit Hampshire – www.visithampshire.co.uk

Service Community Official Guides – www.methodpublishing.co.uk/service-community-official-guides

Agility - <https://grms.agilitylogistics.com>

CONTACT US:



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We are keen to hear your feedback.

Please send comments to scs@bfgnet.info